

Indiana Certificate of Completion

Effective with the students who enter High School in XXXX-XX school year (class of XXXX)

The Course of Study for the Certificate of Completion is a framework for aligning curriculum to grade level standards while meeting the individual goals and transition needs of each student stated in the student’s Individual Education Plan (IEP).

Minimum total 40 credits/applied units: It is expected that these requirements are met through enrollment in a combination of general education courses for credit, modified general education courses in which non-credit applied units are earned and special education courses in which non-credit applied units are earned.

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| English/Language Arts | 8 credits/applied units |
| | Including a balance of literature, composition, vocabulary, speech/communication |
| Mathematics | 8 credits/applied units |
| | Including a balance of number sense, expressions, computation, data analysis, statistics, probability, equations and inequalities and personal finance |
| Science | 4 credits/applied units |
| | Including a balance of physical, earth/nature, life, engineering and technology |
| Social Studies | 4 credits/applied units |
| | Including a balance of history, civics and government, geography, economics |
| Health & Wellness | 3 credits/applied units |
| | Physical education, health, wellness |
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| Employability | 8 credits/applied units |
| | Job exploration, work- or project-based learning experiences, employability skills (mindsets, self-management, learning strategies, social, workplace), portfolio creation, intro to post-secondary options |
| | Investigation into opportunities for enrollment in postsecondary programs, work place readiness training to develop employability and independent living skills and instruction in self-advocacy |
| Electives | 5 credits/applied units |

Certificate of Completion Capstone

Students earning a certificate of completion complete at least one of the following (aligned with transition goals):

- 1. Career Credential:** Complete an industry-recognized certification, one-year certificate or state-approved alternative
- 2. Career Experience:** Complete project- or work-based learning experience or part time employment
- 3. Work Ethic Certificate:** Earn a Work Ethic Certificate (criteria to be locally determined)
- 4. Other Work Related Activities:** As determined by the case conference committee

Assumptions:

- 1) High Expectations for all students is a shared responsibility.
- 2) General Education courses are accessed whenever appropriate to fulfill the Certificate of Completion course of study.
- 3) Students’ IEP goals are aligned with grade level content standards that drive curriculum and instruction.
- 4) Communication skills, reading skills, and problem solving skills are integrated into all courses.
- 5) Courses can be repeated with new goals if appropriate; more than four years may be needed for completion.
- 6) All courses are driven by the Transition IEP and individual goals of each student.